

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, February 28, 2017 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- January 24, 2017 Regular Meeting.

4. CORRESPONDENCE

- A. February 7, 2017 letter from Stephanie Cheslock, Menasha Deputy City Clerk to Raymond Zielinski.
RE: Reappointment to a 3-year term on the Neenah-Menasha Sewerage Commission.

5. OLD BUSINESS

- A. Update on Investment Group request to discharge from 590 Enterprise Drive, Neenah.
- B. Authorized spending limits for Commission President and Plant Manager. Review of previous NMSC minutes and potential action on authorized spending limits.

6. NEW BUSINESS

- Operations, engineering matters -

- A. Phosphorus Removal Update.
- B. Blower Replacement – Blower Room Building HVAC modifications. Discussion on issues and potential action to be taken regarding issues.
- C. Polymer Feed System Update. Discussion on information received on Polymer Feed Systems and potential action to be taken for the potential replacement of the current polymer feed system.

D. Atlas Copco Blowers - Service Plan Quotations.

E. Blower Replacement – Pay Requests:

1. August Winter & Sons	Request #1	HSI Blower Replacement	\$ 83,695.00.
2. August Winter & Sons	Request #2	HSI Blower Replacement	\$109,060.00.
3. Faith Technologies	Request #1	Blower Install-electrical	\$ 8,255.00.
4. Faith Technologies	Request #2	Blower Install-electrical	\$ 12,663.00.

F. McMahan Invoices

#904921 Blower Replacement-Construction Phase \$400.00.

- G. Operating Report for January 2017.
 - 1. Operating Report.
 - 2. Construction Progress Update/New Equipment Issues.
 - 3. Equipment and Grounds.
 - 4. Status of Engineering Contracts.
- H. Sewer Extension Request for Castle Oak V, located in the City of Neenah.
- I. Sewer Extension Request for area servicing Lift Station #6 located in the Village of Harrison Waverly S.D.

- **Budget, finance matters** -

- J. Accountant's Report for January 2017.
 - 1. 2016 Financial Audit Update
 - 2. Financial Statements.
 - 3. Cash & Investment Report.

K. MCO Invoices.

#21214	March 2017 Contract Operations	\$126,704.22.
#21254	Use of MCO Vehicles	\$ 382.00.

- L. Vouchers – Operating and Payroll Vouchers #136095 thru #136130 in the amount of \$243,028.64 and Construction Fund Voucher #258 in the amount of \$9,831.36 for the month of January 2017.

7. ADJOURNMENT.